You also must file your answer or motion with the court.

Date:

UNITED STATES DISTRICT COURT for the					
	District of				
Plaintiff(s) V.)))) -) (Civil Action No.)))				
Defendant(s))				
SUMMONS	S IN A CIVIL ACTION				
To: (Defendant's name and address)					
A lawsuit has been filed against you.					
Within 21 days after service of this summons of are the United States or a United States agency, or an or P. 12 (a)(2) or (3) — you must serve on the plaintiff are	on you (not counting the day you received it) — or 60 days if you officer or employee of the United States described in Fed. R. Civ. In answer to the attached complaint or a motion under Rule 12 of motion must be served on the plaintiff or plaintiff's attorney,				
If you fail to respond, judgment by default wil	ll be entered against you for the relief demanded in the complaint.				

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was ra	This summons for (nanceived by me on (date)					
was ic	·	·				
	☐ I personally served the summons on the individual at (place)					
			on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
	, a person of suitable age and discretion who resides there					
	on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summo		, who is			
	designated by law to accept service of process on behalf of (name of organization)					
			on (date)	; or		
	☐ I returned the sumn	nons unexecuted because			; or	
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$			
	I declare under penalty of perjury that this information is true.					
Date:						
			Server's signature			
			Printed name and title			
			Server's address			

Additional information regarding attempted service, etc: